

ATCHISON CONSULTANTS

19 March 2020

Atchison Consultants response to COVID-19

With the spread of the novel coronavirus (COVID-19), we are very keen to ensure the health and wellbeing of our clients and staff while maintaining our high quality client service levels.

Clients

A business continuity management plan, deals with the continuing operations of the business under these and other circumstances. We do have the capability to implement a range of management systems, some of which include:

- Staff working remotely
- Accessible via telephone, email and teleconferencing

With the majority of communication being either digital or by telephone we will continue delivering our services.

Events

Participation at events will be restricted as required.

Staff

Along with adopting safeguards, we are taking a range of measures, including:

- Meetings by digital communication
- Limiting domestic business to essential travel only
- International travel categorised as high risk to self-isolate
- Encouraging handwashing and hygiene practices for our staff and visitors

Building

Building management have implemented an enhanced hygiene arrangement, which includes:

- Provision of hand sanitiser lobby Level
- Increased cleaning to include lift call points, escalator handrails, doors etc.
- Encouraging handwashing and hygiene practices for our staff/colleagues and visitors

For updates on the Coronavirus please visit Australian Government Department of Health <https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert>

We will continue to monitor the situation.